

AFRICAN UNION

الاتحاد الأفريقي



UNION AFRICAINE

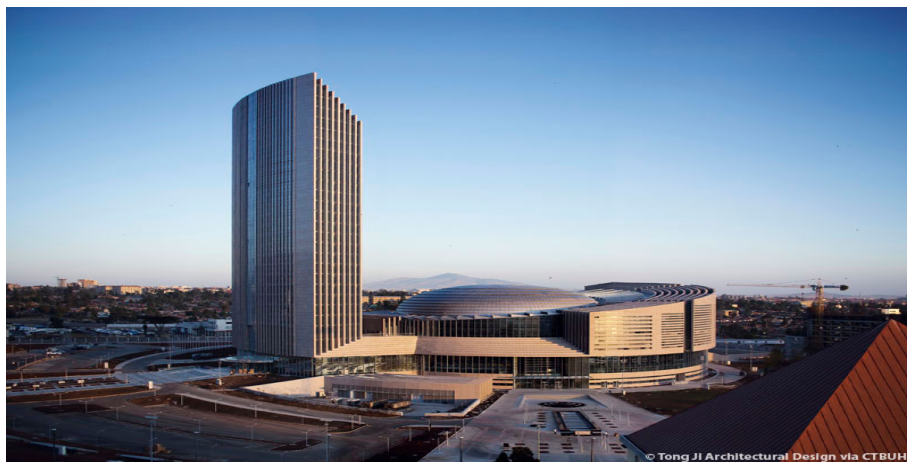
UNIÃO AFRICANA

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**THIRD ORDINARY SESSION FOR
THE SPECIALIZED TECHNICAL COMMITTEE MEETING ON
EDUCATION, SCIENCE AND TECHNOLOGY (STC-EST)
10th to 13th DECEMBER 2019
ADDIS ABABA, ETHIOPIA**

**HRST/STC-EST/MIN/EXP (III) 111
ORIGINAL: English**

GENERAL INFORMATION NOTE



1. Date and Venue

The 3rd Ordinary Session of the Specialized Technical Committee on Education, Science and Technology (STC-EST 3) of the African Union will take place at the Old African Union Commission Meeting Halls from 10 to 13 December 2019:

Date	Time	Session	Agenda Reference	Meeting Hall
10 – 11* ¹	08:30 – 11:15	Senior Officials/Experts		Old Plenary Hall
	11:30 -17:40			
	11:15 – 18:00	Parallel Session for Education		Old Plenary Hall
	08:30 – 11:30			
	11:15 – 18:00	Parallel Session for Science, Technology & Innovation		CR ² 1
	08:30 – 11:30			
12	09:00 – 13:00	Open Science Forum		Old Plenary Hall
		PAU Partners' Forum		CR 1 & 2
	14:00 – 17:00	Engaging Development Partners on Education & STI		Old Plenary Hall
		Policy Dialogue on “Creating Gender Responsive Education Systems”		CR 1
13	09:00 – 17:30	Ministerial	HRST/STC-EST/MIN/ (III) AP	Old Plenary Hall

2. Working Documents

Working documents are available on <https://hrst-au.org/stc>

¹ Times for 10 Dec & 11 Dec

² Committee Room

3. Internet Connection

Access to internet is complementary at the AU Conference Halls through Wi-Fi:

- Network: AUC-Guest

4. Air Tickets

All sponsored participants will be provided with roundtrip air tickets according to the AUC Travel Policy

5. Per diem

Only participants sponsored by the AUC (Who get tickets from the AUC) will be paid per diem, to cover their accommodation and subsistence cost during the meeting according to the AUC's Daily Subsistence Allowance (DSA) rate.

N.B: All AUC sponsored participants are requested to submit their original boarding pass, tickets and visas fee receipts on the first day of the meeting

6. Hotel Accommodation

All the delegates are responsible to book their own hotel room in one of the hotels listed below through the contacts given. Please also kindly indicate that you are coming for the **STC-EST 3 Meeting** (*The 3rd Ordinary Session for Specialized Technical Committee Meeting on Education, Science & Technology*) The hotels will reserve the rooms for the guests on first come first serve basis.

No	Hotel	Remark
1	BLUE NEST HOTEL Walking distance from AU Tel: +251 11 55708 87/88 +25115570888/89/90 Mbl. +251930-802326 +251911 614608 Mr. Mesfin (General Manager) E-mail: generalmanager@bluenesthotel.com blue.nest@mail.com	Single Standard room Single Occupancy at the rate USD55 per night Double Occupancy at the rate USD80 per night <ul style="list-style-type: none">• Nutritionally reached Buffet Breakfast• Shuttle pick up from and to the airport & also from hotel to AU & to Hotel• High speed 24 hour WIFI service in the rooms, Lobby and Restaurant

		<ul style="list-style-type: none"> • Each rooms has safe box ,refrigerator and central automatic generator • All prices are inclusive of 10% service charge and 15% VAT
2	<p>UNION APARTMENT HOTEL</p> <p>Walking distance from AU Tel: +251 929 914950 General Manager +251 11 470 3636 E-mail: info@unionhotelet.com</p>	<p>Standard single rooms 8 rooms at USD60 per night Standard Twin rooms 11 rooms at USD80 per night</p> <ul style="list-style-type: none"> • Free breakfast • Full kitchen equipment • Free WiFi Internet • Room service and related hospitality service
3	<p>HERA ADDIS HOTEL 2.2 km from African Union Tel: - +25111 4706109/42 88 +251 11 470 62 02 +251960014444, or +2519 11 25 26 email: heraaddishotel@gmail.com Website: www.heraaddishotel.com Dr Yehualashet Nigus, General Manager yehuala015@gmail.com</p>	<p>Rate 55 USD per night</p> <ul style="list-style-type: none"> • Free airport shuttle service • Free breakfast • Free daily shuttle service from hotel to AU • Free WiFi Internet • Room service and related hospitality service
4	<p>DREAMLINER HOTEL 5.5 km from AUC</p> <p>LL: +251 11 4674000 Mob: +251 938 754 385</p> <p>E-mail: marketingmanager@dreamlinerhotel.com; reservation@dreamlinerhotel.com</p>	<p>Standard single -6 room with rate 50USD per night Deluxe king -20 room with rate60USD per night Deluxe premium- 6 room with rate 80USD per night</p> <p>All room rate inclusive of</p> <ul style="list-style-type: none"> • 10% service charge and 15% VAT • Including breakfast • Wi-Fi in the room • Free access to use GYM • Airport shuttle service from the hotel to the airport and from the airport to the hotel.

7. Language

The meeting will be in English, French, Arabic and Portuguese with simultaneous interpretations.

8. Visa requirements for entry to Ethiopia

Participants are advised to get visa from the Ethiopian Embassies in their places. However, those who do have problems in applying visa in the Embassies and who do not have Embassies at their places, can have visa on arrival at the airport.

To get visa on arrival at the airport, participants need to send passport copies to the STC-EST 3 organizers' contacts: MeseretW@africa-union.org; KedijaS@africa-union.org

9. Airport Transfers to Hotels

The Hotel Buses are available for transport to the hotels listed above. Participants are advised to contact either the hotels' desks in the terminal or contacting the drivers of the hotels outside of the terminal.

10. Transport from Hotels to Meeting Venue (AUC)

There will be buses from the hotels (indicated above) to the meeting venue and back (bus schedules will be available at the meeting). Transfer will be provided by only if you are staying in one of the proposed hotel (indicated above). The shuttle departure time from the hotel will be at 08:00 AM.

11. Weather in Addis Ababa in December

- The average temperature in Addis Ababa in December is mild at 15 °C (59 °F). Afternoons can be fairly hot with average high temperatures reaching 23 °C (73.4 °F). Night time is a little cool with an average low of 7 °C (44.6 °F).

12. Currency

- The currency is Ethiopian Birr (ETB) (US\$1 is worth approximately ETB 30.00).
- There is a limit to the amount of hard currency that one may bring in and if exceeds US\$ 3,000, it should be declared at the airport.

13. Electricity

- The voltage in Ethiopia is 220 volts and plugs are two prong rounded, European style.
- Travelers are advised that adapters are needed for three-pin square plugs.

14. Telephone Code: +251, Addis Ababa code for land line is +251 11.

15. Information and Contact e-mail for the Secretariate

- Mrs. Woudase Abebe, woudaseA@africa-union.org
- Mr Mich-Seth Owusu, owusum@africa-union.org
- Mrs Meseret Eshetu, MeseretW@africa-union.org
- Ms Kedija Seid, KedijaS@africa-union.org
- Ms Caroline Gumizamu, GumizamuC@africa-union.org

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